

# Emergency Response Level

## Coronavirus Disease 2019 (COVID-19) Precautionary Measures

In view of the **Emergency Response Level** activated by the Hong Kong Government and the corresponding notification requirements, HKSH Medical Group has implemented the following precautionary measures in order to safeguard against the outbreak of Coronavirus Disease 2019 (COVID-19).

### A CRITERIA FOR ADMISSION / CENTRES & OUTPATIENT CONSULTATION (Updated on 30 July 2020)

*Criteria would be modified according to CHP reporting criteria*

For early detection and isolation of patients at risk of COVID-19 infection and with reference from the Centre for Health Protection (CHP) guidelines, please refer to the below chart for HKSH criteria for admission / centres & outpatient consultation.

All patients must be screened by <b>Fever, Travel, Occupation, Contact and Clustering (FTOCC)</b> . Any patient fulfills CHP reporting criteria <sup>(a)</sup> of COVID-19 will be reported to the Medical Control Officer (MCO) of the Department of Health (DH) immediately and transferred to public hospital.		
Symptoms  Travel / Contact in the past 14 days <sup>(b)</sup>	New onset / deterioration of <b>ANY</b> of the following symptoms in the past 14 days * <b>Fever / dry cough / shortness of breath / loss of taste or smell</b> * Except symptoms due to <b>documented diagnosis or identifiable etiology</b>	
	Patient <b>WITH</b> Symptoms	Patient <b>WITHOUT</b> Symptoms
Patients had contact with suspected / confirmed COVID-19 case	<ul style="list-style-type: none"> <li>No admission / consultation</li> <li>Report to CHP for further management</li> </ul>	<ul style="list-style-type: none"> <li>No admission / consultation until approval obtained from both HKSH Management Committee (HMC) and DH</li> <li>Provide a valid negative COVID-19 test<sup>(c)</sup> result before admission / consultation<sup>(d)</sup></li> </ul>
Patients had travelled to any overseas countries / areas (including Mainland China, Macau & Taiwan) <b>AND</b> <u>compulsory quarantine</u>		
Patients had travelled to any overseas countries / areas (including Mainland China, Macau & Taiwan) <b>AND</b> <u>exemption from compulsory quarantine</u>		
Patients living in the same building with a positive case of COVID-19 cluster <sup>(e)</sup>		
Patients' <b>close contact</b> had travelled to any overseas countries / areas (including Mainland China, Macau & Taiwan) <b>AND</b> (i) under compulsory quarantine; <b>OR</b> (ii) exemption from compulsory quarantine	<ul style="list-style-type: none"> <li>Provide a valid negative COVID-19 test<sup>(c)</sup> result before admission / consultation<sup>(d)</sup></li> </ul>	
Patients' <b>close contact</b> had contact with suspected / confirmed COVID-19 case		
Both <b>patient and close contact</b> have <b>NO</b> travel and contact history	<ul style="list-style-type: none"> <li>Provide a valid negative COVID-19 test<sup>(c)</sup> result before admission / consultation</li> </ul>	<ul style="list-style-type: none"> <li>Consultation in accordance with usual procedure</li> <li>Admission refer to Part B</li> </ul>

(a) Please refer to CHP website: <https://www.chp.gov.hk>

(b) The date of arrival at Hong Kong / last contact with confirmed / suspected COVID-19 case is counted as Day 1.

(c) Negative COVID-19 test report issued by any accredited laboratory 3 days\* (7 days\* if patients are repeated admission) before admission / consultation can be counted as a valid result.  
\* counted from specimen collection time

If centres or outpatient cases would like to have COVID-19 test in HKSH, it can be done by telemedicine or at Outpatient Department (OPD)<sup>^</sup>

<sup>^</sup> Patient under compulsory quarantine is not allowed to attend OPD

If inpatients are FTOCC POSITIVE, they have to enter to a designated "Holding Room" for isolation and wait for COVID-19 result before admission.

(d) Patients requiring repeated use of HKSH service or continuously staying in the Hospital should repeat the test on Day 4 and 8 counting from the day of arrival at Hong Kong or last contact with confirmed / suspected COVID-19 case.

(e) "Cluster" refers to 3 or more confirmed COVID-19 cases.

#### Additional Information:

- If considered appropriate, please make appointment 14 days after symptoms subsides / arrival at Hong Kong / last contact with confirmed / suspected case as an alternative to COVID-19 test.
- Patients will be transferred to public/other hospitals if they refuse COVID-19 test / to be brought to the "Holding Room" for isolation.
- The conditions above apply to person(s) accompanying the patient during admission period.
- Inpatients are not allowed to take home leave during the stay in the Hospital except with special approval of HMC.
- COVID-19 test may be needed if patients require specific procedures.
- Patients with positive COVID-19 test results will be referred to the MCO of the DH immediately.
- It is a criminal offence for any person to provide false or misleading information to health officer/ medical practitioners during public health emergency that is relevant to the risk of exposure to or contacting the disease, such as travel history and contact between the person or other persons (Prevention and Control of Disease (Disclosure of Information) regulation (Cap. 599D)).

### B COVID-19 TEST ADMISSION SCREENING (Effective on 31 July 2020)

All inpatients have to undergo mandatory COVID-19 test upon checking-in or before admission.

#### 1. For Elective Inpatients, including Day Care Patients

A negative COVID-19 test result within 3 days of admission<sup>(c)</sup> is required.

#### 2. For Emergency Cases

A COVID-19 test would be done on admission where patients would be put in a single room until the test result is available. Patients will then be transferred to the class of accommodation requested if the test result is negative. During the waiting period, all charges besides accommodation fees would be charged according to the requested class of accommodation.

#### 3. For Patients of Repeated Admission

The negative COVID-19 test result at the previous admission will be valid for 7 days<sup>(c)</sup>.

#### 4. Exempted Patients

Patients would be exempted from this mandatory scheme if they were re-admitted within 48 hours of discharge from our Hospital, subject to review of clinical and contact history.

### C TRANSFER CASES FROM HA OR OTHER HOSPITALS

- Transfer cases are subject to the same conditions for admission or approval from HMC.
- Booking will be arranged after receipt of FTOCC form signed by the patient and the attending doctor.

### D VISITING ARRANGEMENT

- ACCESS CONTROL AND TEMPERATURE CHECK** — Enter and leave via designated corridors for **temperature check**. Please wear your own mask. **Persons without a mask will not be allowed to enter into the Hospital/Centres.**
- HAND HYGIENE** — **Maintain good personal and hand hygiene practices at all times.** Keep both hands clean before and after visit by using alcohol based hand rub / soap and water.
- WEAR A MASK AT ALL TIMES** — Please **wear a mask at all times** in all hospital areas and medical centres and refrain from removing the mask.
- LIMIT VISITS** — Only **two visitors** per patient at any time. **No eating or drinking during visits.**
- The following persons should **AVOID VISITS**:
  - Pregnant women
  - Children under 12 years of age
  - The following visitors have to perform COVID-19 test before visit:
    - visitors with fever or respiratory symptoms; or
    - visitors or their close contact had visited (transited via) any overseas countries/areas (including Mainland China, Macau and Taiwan) in the past 14 days; or
    - visitors had contact with suspected / confirmed COVID-19 case in the past 14 days; or
    - visitors had worked on the same floor with a positive COVID-19 case in the past 14 days; or
    - visitors live in the same building with a positive case of COVID-19 cluster<sup>(e)</sup> in the past 14 days; or
    - visitors are under medical surveillance as required by CHP

If multiple visits are required, COVID-19 test should be done on Day 4 and 8 counting from the day of arrival at Hong Kong or last contact with confirmed / suspected case
- VISIT LOGS** — **Registration is required for all inpatient visitors** in order to assist with contact tracing when necessary.

